

Fees 2018

Children's Madrasah Programmes

Weekday Madrasah (6 – 17 years old) Monday to Friday 5 – 7pm

	Monthly	Discounted*
1 Child	£125.00	£100
2 Children	£245.00	£200
3 Children	£365.00	£300
4 Children	£485.00	£400
5 Children	£605.00	£500

Weekend Madrasah (6 – 17 years old) Saturday and Sunday 10am – 1pm

	Discounted*
1 Child	£50
2 Children	£95
3 Children	£140
4 Children	£180
5 Children	£225

Early Years Weekend Madrasah Saturday and/or Sunday 10am up to 1pm

	Monthly
1 Child	£40 for both days or £25 per month for 1 day

Qur'aan Intensive Hifdh & Arabic Monday, Wednesday, Friday 5 – 7pm

	Monthly
1 Child	£50
2 Children	£95
3 Children	£140
4 Children	£185

£5 sibling discount fee applied

Academic Tuition

Academic Tuition – Key Stage 1 & 2 Monday - Sunday	
	Per hour
1 Child	£7

Academic Tuition – Key Stage 3 Monday - Sunday	
	Per hour
1 Child	£8

Academic Tuition – Year 6 SATs Monday - Sunday	
	Per hour
1 Child	£9

Academic Tuition – 11+ Entrance Exam Monday - Sunday	
	Per hour
1 Child	£15

Academic Tuition – A Levels Monday - Sunday	
	Per hour
1 Child	£12

Academic Tuition – GCSE's Monday - Sunday	
	Per hour
1 Child	£11

Academic Tuition – One to One Monday - Sunday	
	Per hour
1 Child	£13

Academic Tuition – Small group sessions Monday - Sunday	
	Per hour
<i>Minimum 10 students</i>	£8

Payment due
1st of every month <i>Note: If the 1st of the month falls on a weekend, payment must be received on the following working day</i>

Book List

All book resources can be purchased independently by visiting our website: www.umta.co.uk and placing an order.

Programme	Books	Cost with UMTA
Madrasah Weekdays	ICO	£12
	Medinah Arabic Reader Book1	£7
	English, Mathematics and Science Study Books and Workbooks	£45
Madrasah Weekends	ICO	£12
	Medinah Arabic Reader Book1	£7
Key Stage 1	CGP	
	English	£27
	Mathematics	£7
	Science	£11
	Total	£45
Key Stage 2	CGP	
	English	£27
	Mathematics	£7
	Science	£11
	Total	£50
Year 6 SATs	CGP	
	English	£27
	Mathematics	£11
	Total	£38
Key Stage 3	CGP	
	English	£28
	Mathematics	£11
	Science	£11
	Total	£50
11+	Bond English Maths Verbal Non-Verbal Reasoning	£34
GCSE	CGP Study book and workbook for each subject	£20 for 1 Study guide and Workbook for 1 subject
A level	CGP Study book and Workbook for each subject	£33 for 1 Study guide and Workbook for 1 subject

Upon Admission:

- An Administration fee of £15 is payable per family
- Full payment of fees must be paid on the first day of successful admission and Induction into UMTA on the 1st of the month
- If a student(s) joins anywhere after the first week of the month, they will be charged for the remaining days of the month in accordance with the specific programme they have signed up for

Probation period

- The first month at UMTA is a probation period for all new students. UMTA monitors the following key areas: Madrasah learning and/or academic learning and progress, Attendance and Punctuality, Behaviour and Effort.
- After this, the leadership will contact the parents/guardians to arrange a progress meeting date where the key areas above will be discussed
- Students who successfully pass the probation period, will be able to continue with their programme
- Students who are unsuccessful will be unable to continue with their programme. The reason for this will be discussed at the one-month progress meeting

Discounts:

- £5 sibling discounts are applied to the fees of each child on selected madrasah programmes
- Fees are entitled to a discount if fees are received on the 1st of each month
- Fees which are not paid on the 1st of each month will no longer be entitled to pay by discount, the full payment will be due
- Families are strongly advised to set up a standing order mandate to ensure that they can pay the fees by the 1st of each month, to guarantee their discount
- Students who are awarded the UMTA scholarship award are also entitled to a discount
- Families who are facing financial hardship will need to send an email to info@umta.co.uk detailing their situation and providing proof of income to support their application. Thereafter, they will be given a response requiring further information, if needed, and an outcome judgement on whether their application has been approved or declined.

Ways to pay

Online: www.umta.co.uk in the Online Shop, tab under 'Parents'

Telephone: 0208 004 5481 and your payment can be collected over the phone.

In person: Visit our academy and pay by card

Bank transfer or Standing Order Mandate, using the following details:

UMTA Bank details:

Bank name: NatWest Bank
Account name: Nooruddeen & Co Ltd
Account number: 20432178
Sort Code: 60-11-18
Reference: Students name

Late payment and late fee charges

It is the responsibility of parents/ guardians to adhere to the fee payments and due dates outlined above.

- Parents/guardians failing to pay their fees after the 4th of the month, will be charged a £25 late fee charge.
- Pupils may be suspended after second weeks of parents/guardians not paying fees.
- Failure to pay the fees after one month may result in UMTA terminating its contract, in accordance with its terms.
- Pupils suspended for non-payment of fees may be re-registered on payment of the full fees plus a reinstatement fee of £50.

Families are advised to contact UMTA as soon as possible, and in advance, if they are having difficulties in making payments.

We may advise parents who are having difficulties making fee payments to withdraw their registration, however, if they would like to re-register, they may be accepted back without paying the £50 reinstatement fees.

Overpayments and Refunds

If an overpayment is made against the total of fees owed on a student's account, the credit balance arising will be used to offset any debt or other legitimate charges in due date order. If there is no other debt, any remaining credit will be put into the next month's balance.

UMTA does not offer refunds in the following circumstances:

- If a student is excluded from UMTA due to bad or unacceptable behaviour
- If, following a thorough investigation, UMTA suspends a child's registration due to the abusive conduct of parents/guardians towards UMTA staff
- If an overpayment has been made on an account (overpayments are dealt with as explained above)
- If a prospective parent/guardian pays the full fee during the induction day and later decides to withdraw
- If a parent/guardian decides to withdraw with or without notice and have paid for the month
- If parents/guardians take their child(ren) on holiday during term time
- If children miss UMTA lessons due to illness or other reasons
- If a wrong order has been made in the online shop when buying books or paying for fees
- Any other refund requests must be made by sending an email to: info@umta.co.uk

Switching programs

- UMTA offers a range of Islaamic and academic programmes. A full list and timetable of our programmes can be viewed by visiting: www.umta.co.uk
- All programme bookings can be made online via our website or at the Reception Desk by completing an admissions form
- Parents will then receive an acceptance email that they have been added onto a new programme
- Students are not able to begin a new programme or switch programmes until they have received this confirmation email and the fees for the programme has been paid in advance for the month
- If a parent would to switch programmes, they must send an email to: info@umta.co.uk, one month prior to the switch needing to take place
- Parents will need to pay for any outstanding fees that they have due from the programme that their child was previously studying
- Any parents who have outstanding fees unpaid from a programme, will not be authorised to switch to another programme until their fee payments are up to date
- Parents must ensure that they continue to pay for the fees and continue to attend all classes as normal, until the official start date of their new programme begins

Reducing study days

- Parents who would like to reduce their child's days of attendance, should consider some of the many alternative programmes that we have on offer by visiting our programmes page at www.umta.co.uk
- UMTA is unable to accommodate for individual day preferences, therefore, parents are encouraged select the most appropriate programme for their choice from our range, including one to one and small group booking time slots
- One-month notice is required before a student's days can be reduced. The reason for the study days reduction must be in writing and emailed to: info@umta.co.uk.
- If approved, a confirmation email will be sent informing the parents that their request has been authorised, provide information of the new fee payments that will be due and confirm the date that the student can start their new class.

Withdrawal

- If a parent/guardian would like to withdraw their child, they must give 1 months' notice in a written email sent to: info@umta.co.uk
- If an adult would like to withdraw from a programme, they must give 1 months' notice in a written email sent to: info@umta.co.uk
- A withdrawal request must be made on the 1st or 2nd of the month to be de-registered by the following month
- If a withdrawal request is made at any time after the 2nd of the month, then the next months full fee will still be required.
- If parents take their child or children on holiday during the notice period, the holiday does not count as part of the notice period.
- Parents/guardians who withdraw their child and later wish to re-register them, will need to pay a reinstatement fee of £50, plus the normal fee of the programme that they are signing up for.

Currency Conversion Costs, Bank Charges etc.

All payments made through our online payment facility must be made in Pounds Sterling (£). Any currency conversion costs or other charges incurred in making the payment or in processing a refund shall be borne by the parent/ guardian or the third party making payment and shall not be deductible from the amounts due to UMTA.

Governing Law

These Terms and Conditions are governed by and to be construed in accordance with English Law. Any disputes shall be subject to the exclusive jurisdiction of the English courts.

UMTA reserves the right to amend existing terms and conditions or introduce new terms and conditions at any time.